



OFFSITE IMPROVEMENT BOND CHECKLIST

The following information will be needed in order to submit your request for an offsite improvement bond:

- Copy of current business financial statement.
- Copy of current personal financial statement(s) on all owners. (form included in application package)
- Completion of the developers general information form. (form included in application package)
- Copy of the offsite agreement with the municipality that is requiring the bond to be posted.
- Copy of the Engineers Estimation Sheet from the municipality that is requiring the bond to be posted.
- If a Limited Liability Company is named as the developer, will we need a copy of the LLC Operating Agreement and Articles of Organization.
- Completion of the Offsite Bond Request Form. (form included in application package)

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